

Scope of work for organizing the 2026 graduation ceremony	
Descriptions	Qty
Main stage gallery style total 170 delegate seating capacity LED raiser with 1M height and 20M wide 20M wide 4M depth and 80cm height (3rd layer) 20M wide 5M depth and 60cm height (1 st layer) Red carpet on the stage (180 sqm) 5M wide step on the middle of the stage 2M wide steps on both sides of the stage 20M x60 cm skirting on the front Digital podium x 1	set
Audio kit for 700 people - 80000 watts total RCF HDL 504K top floor stack RCF sub-9007AS subwoofer (floor stack) NX L23A top center fills floor stack RCF NX SMA 15 Stage monitor Digital mixer-32 channel - Midas M 32 Digital stage rack - 32 + 16 out RD Net system manager Prisonus USB audio interface box Active DI boxes Podium microphone Cordless microphone Headset microphone Pioneer DDJ unit Laptop to control Complete accessories support kit	3+3 2+2 2 2 1 1 Set 1 4 2 4 2 1 1 Kit

Complete support cables kit	Kit
Stage Screen Set-As Per Design	
Middle screen 7M Wide and 4M height	1
Side screens 3M wide and 4M height	2
Pillar on right side - 50cm x 4M	3
Pillar on left side-50cm x 4M	3
Heavy support structure for LED	Set
Nova star VX 1000 processor	2
MCTRL 610 sending box	4
Nova calibration kit	1 set
Watch out/Resolume Areena	1
Production system	1
License key	2
Preview monitors	2
Hi config Laptops -	2
DVI distribution amplifiers	1
DVi transmitter and receivers	4 set
Fiber optic signal transmission cables	4
HDMI and DVI patch cables	Set
Support accessories kit	Set
Support cables kit	Set
Lighting for stage and face light	Set
Moving Head Beam on top of the screen	13
Moving Head beam on the floor (stage)	12
LED par cans RGBW top of the screen	10
LED par cans inside the truss tower	16

LED-blinder - 4 head	4
LED blinder - 2 head	8
1K Fresnel with zoom	18
1 K profile with zoom	4
ART net signal distro	1
DMX splitter	4
Avolite lighting desk (tiger touch)	1
Complete support accessories kit	Kit
Complete support cables kit	Kit
63 AMP 3 phase DB	2
32 AMP 3 phase DB	3
Trussing	
8 m span with 6M height goal post (behind the VIP chair on the parking divider with sleeve block + base system and manual chain kit	2 set
22 M x 6 M goal post with 4 towers and base system for behind the stage with black drape	1 set
4M size Truss pillar in between each gap of the screen	8
Black masking-car parking garage with 2.5M height with black drape	
Crew and transport	
AV engineer	1
Server programmer	1
Sound engineer	1
Lighting engineer	1
Rigger-	1
Skilled technicians	8
Helper s	12
1 unit 7ton pick up and 3 unit 3.5 ton pickup - for load iand load out	set

Live Video	
40Ft jimmy jip with camera	1
Video camera with tripod	3
Live mixer with preview (for screen live) and Live Streaming Link	1
Preview Monitor	1
SDi 4K signal transmitting cables	Set
Support accessories kit	Kit
Support cables kit	kit
Still, camera (picture will be transferred to hard drive) if need the copy- additional cost for each by size	2
Carpeting for 2000 sqm area	Set
A red carpet for the VIP walkway - max 20 M	
700 banquet chairs with cover	
(150 candidates on stage + 550 as audience)	Set
Additional 40 x VIP sofa royal standard + 12 coffee table (4 Line)	
Directional sign board - 1.5M height and 1 M wide	2
Flags with 2.5M pillar and 1.5M flag	1

- **The expected date for the ceremony is 12/02/2026**

TERMS AND CONDITIONS:

Please add below to the proposal:

Payment Terms.

Please attach the documents below:

Trade license.

VAT Certificate.

Company profile.

Proposal with stamp and signature.

Please submit all offers and documents in a closed envelope and provided to the procurement committee